

OBAFEMI AWOLowo UNIVERSITY, ILE-IFE, NIGERIA

Junior Staff Establishment and Welfare



Date: 6th July, 2023

R.PA JSE D.2A 23 022

Mr. KADIRI Segun Stephen
Road 9, Block 13 Flat 1
OAU Staff Quarters, OAU, Ile - Ife

Dear Mr. Kadiri,

OFFER OF APPOINTMENT

I write on behalf of the Council of Obafemi Awolowo University to offer you appointment as **Assistant Technologist** in the **Information Technology and Communications Unit**. This offer is subject to satisfactory references and to your passing a Medical Examination conducted by a Government or University Medical Officer as to your fitness for employment and showing evidence of successful vaccination. The salary scale is **CONTISS 05 Step 01** on **₦498,965.00 per annum (₦498,965.00 to ₦743,475.00)** with effect from the date you assume duty.

The appointment is subject to other terms and conditions laid down from time to time by the Council of the University for members of staff of your grade. The appointment is also subject to the terms and conditions in the circulars on establishment matters that may be approved or adopted by the Council from time to time. You will serve a probationary period of two years before the appointment is considered for Confirmation. Information concerning the terms and conditions of service can be obtained from the Junior Staff Establishment and Welfare, Directorate of Personnel Affairs.

Your duties will be those of **Assistant Technologist**. You may, however, be assigned any other related duties by the Head of your Department.

If you wish to accept this offer, will you please complete and return the attached form with the Medical Certificate thereon duly completed by the Medical Officer

Your appointment is with **immediate effect**.

The appointment can be terminated by either side giving one month's notice or pay in lieu of notice.

When presenting yourself to the Medical Officer for examination, you should produce this letter as your authority for seeking his/her signature to the Medical Certificate.

Please note that you should report personally to the Junior Staff Establishment to fill necessary Record of Service Forms **IMMEDIATELY** on assumption of duty.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L. K. Oseghare'.

L. K. Oseghare (Mrs.)

OBAFEMI AWOLowo UNIVERSITY, ILE-IFE, NIGERIA

Junior Staff Establishment and Welfare



Date: 6th July, 2023

R.PA/JSE/D.2A/23/019

✓ Mr. OGUNMOLA Emmanuel Tolulope
House E16, Road 18
OAU Staff Quarters, OAU, Ile - Ife

Dear Mr. Ogunmola,

OFFER OF APPOINTMENT

I write on behalf of the Council of Obafemi Awolowo University to offer you appointment as **Assistant Technologist** in the **Information Technology and Communications Unit**. This offer is subject to satisfactory references and to your passing a Medical Examination conducted by a Government or University Medical Officer as to your fitness for employment and showing evidence of successful vaccination. The salary scale is **CONTISS 05 Step 01** on **₦498,965.00 per annum** (₦498,965.00 to ₦743,475.00) with effect from the date you assume duty.

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Yours sincerely,

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L. K. Oseghare (Mrs.)

Junior Staff Establishment and Welfare
for: Registrar

OBAFEMI AWOLowo UNIVERSITY, ILE-IFE, NIGERIA

Junior Staff Establishment and Welfare



Date: 6th July, 2023

R.PA/JSE/D.2A/23/020

Mr. FOLORUNSO Adewale Gabriel
11 Oluwalogbon Street, Opa
Beside Olatoke Hotel
Ile - Ife

Dear Mr. Folorunso,

OFFER OF APPOINTMENT

I write on behalf of the Council of Obafemi Awolowo University to offer you appointment as **Assistant Technologist** in the **Information Technology and Communications Unit**. This offer is subject to satisfactory references and to your passing a Medical Examination conducted by a Government or University Medical Officer as to your fitness for employment and showing evidence of successful vaccination. The salary scale is **CONTISS 05 Step 01** on **₦498,965.00 per annum (₦498,965.00 to ₦743,475.00)** with effect from the date you assume duty.

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Yours sincerely,

L. K. Oseghare (Mrs.)

Junior Staff Establishment and Welfare
for: Registrar

cc:
Deputy Vice-Chancellor (Administration), Bursar, Director, Personnel Affairs; Director, Internal Audit; Director, Treasury and Systems Administration; Director, Planning, Budgeting and Monitoring; Director, Medical and Health Services; Accountant - Salaries; Accountant - Pensions; Accountant - Reports and Statistics; Establishment Clerk, Junior Staff Establishment and Welfare Unit; Director, Computer Centre

OBAFEMI AWOLOWO UNIVERSITY, ILE-IFE, NIGERIA

Junior Staff Establishment and Welfare



Date: 6th July, 2023

R.PA/JSE/D.2A/23/021

✓ Mr. ADEDAYO Oluwabukola Anifowose
No.9, Adeyemi Street
Opposite OAUTHC, Along Ilesha Road
Ile - Ife

Dear Mr. Adedayo,

OFFER OF APPOINTMENT

I write on behalf of the Council of Obafemi Awolowo University to offer you appointment as **Assistant Technologist** in the **Information Technology and Communications Unit**. This offer is subject to satisfactory references and to your passing a Medical Examination conducted by a Government or University Medical Officer as to your fitness for employment and showing evidence of successful vaccination. The salary scale is **CONTISS 05 Step 01** on **₦498,965.00 per annum** (₦498,965.00 to ₦743,475.00) with effect from the date you assume duty.

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Yours sincerely,

L. K. Oseghare (Mrs.)

Junior Staff Establishment and Welfare
for: Registrar